

LPRD Board Meeting Minutes

March 15, 2016

LPRD admin offices

Work Session:

1. Scott Morgan from Bike-Pedestrian Advisory Commission: Scott told the Board that the City of La Pine donated \$1000.00 for a bike repair station and he asked the Board to accept the station and pay for installation and shipping to be able to install one at the Heritage Park. He told the board that he has added 6 La Pine routes on the new map that has distribution of 10K copies+. There is a warranty on the pump and tools are replaceable. The discussion that followed was to ask for the \$1150.00 amount and there was worry about vandalism and actual installation location and costs. Scott is hopeful that there will be a Kiosk in the next five years.
2. The LPRF Kitchen has an issue with the top oven and Karen has developed a policy written into the existing rental policy. A checklist has been added as well as changes to the insurance carriers and the sliding scale of costs to rent. SDAO will approve after the board approves the policy 12.2 in the manual including the new updates. Add to the agenda item 12 d.
3. Gary explained that we need to be prudent about posting the correct information. The Senior Center needs to make sure if they publish meeting times it is on the third Tuesday of the month. We also are obligated by law to post the agendas for meetings, the approved minutes and meeting information in a public location. Advertising for the board position will go into the local papers, the calendar and Gary will go on the radio. (Chamber of Commerce Breakfast?) Gary has spoken to Karen and we will "Do better" from this point forward.

General Session:

1. Call to Order at 6:06 by Gary Gordon, Chair.
2. A quorum was reached with attendance by Gary Gordon, Toby Wilson, Tracy Ross and Linda Vassalli. Staff present: Karen Miller, Mary Thorson, Teri Myers and Tricia Tompkins. Visitor: Scott Morgan. Cory Misely, and Barbi Dunham
3. Pledge
4. Public Comments: None
5. Minutes from February 16, 2016: Toby moved and Tracy seconded that the minutes be approved. It passed unanimously. February Joint meeting with the city. Thanks to Linda Vassalli for recording them:- Toby moved and Tracy seconded that the special meeting minutes be approved. There was no discussion. Motion passed unanimously.
6. Financial report: Mary reported the current balance of \$102,672.29 in the bank. Gary asked if we had pursued investments for the District. Miller said not at this time. Gary asked that this info be included on the quarterly report. There was a brief discussion about flow through funds for grants at the LPRF level. We need a clarification from LPRF as to what we want

support with in the future. Karen has been designated to manage this conversation and bring it back. Gary Gordon said, "We need more definiteness when it can be arranged."

- a. Tracy Ross said we need to marshal volunteers and resources for volunteers.
- b. Toby Wilson We need to look at the fact that staff not do fundraising, but work to do the programs and duties.
- c. Gary Gordon- We have an issue with identifying discussion and the goal is to get it settled. We need to support Karen in working on the fundraising.

C. Tracy reported that the tax levy idea is premature and the general consensus is that we make an attempt to go for a levy in 18-24 months when we can prove that we can manage the budget and get our ducks in a row. She asked the board to make an actual timeline decision within 90 days. We have only \$921 in the current budget for costs of this levy and it will take 1500-2000 to do it. We need to clarify what 9-71 said in 2009.

Gary Gordon said, "We're in a mode where we need to validate what we do and, that the *why* part is how we will eventually get more dollars."

Toby Wilson added, "I agree with Tracy and Linda. We need to look at each program to see viability, self-sustainability. We are here to serve our constituency. We need knowledge before we go to the public.

Gary reminded us, "That our present task is to be transparent.

Tracy added a final comment, "If we aren't ready, then we have work to do before we go public. We just don't have the justification to do a levy."

Gary directed the subcommittee to b=come back with a master plan for making this happen. Vassalli asked if there would be public forums for the Comp Plan Update and could we introduce the idea of the levy then. Gary said yes.

10. Karen gave the GM report.

Miller was directed to pursue the expansion of the HUB program to Sunriver's Three Rivers School in the fall. She asked about a plaque for Davey Taylor to be placed at Finley Butte Park. The board discussed the idea and will make a decision at a future board meeting.

There was a statement about having Volunteer Recognition as a policy with no action taken.

Karen asked the board to let her pursue leasing Rosland Park and going out for RFPs. They agreed it was a good idea and handed her the management of the idea. (She would like to stay in the budget lines and not have the added expense of managing the Park. The consensus was that it is urgent that Karen explore the options for Rosland Park.

Karen asked the board members to commit to one of the upcoming board trainings through SDAO so we can qualify for our insurance adjustment. There is one in Redmond on the 29th and Tracy will attend that one.

11. Old Business:

a. Linda Vassalli moved and Tracy seconded that the board adopt the MOU with the City of La Pine for Water. The motion passed unanimously. Gary signed it 3-15-16.

12. New Business;

a. Gary asked for dates to select a new board member. He asks that we find someone with a working knowledge of the budget process, rules and regulations, planning and public consciousness. The board has set the date of April 19th at 5 Pm for return of application before the board meeting and an interview date of April 26th.

b. Karen has been designated as the District Executive Director and will get her new badge that says so.

c. The bike fix it station: Linda moved and Tracy seconded that we accept the fixit station as long as it does not cost for the item or shipping. The vote was three for and Toby Wilson abstained.

d. The kitchen policy 12.2 discussed during the work session: Linda moved and Toby seconded that we accept the proposed amended facility rental packet that includes a checklist and is newly revised. Motion carried unanimously.

13. Adjournment at 8:08 PM. The next meeting will be on April 19, 2016.