

## LPRD Board Meeting Minutes

### LPCC Admin Offices

May 14<sup>th</sup>, 2013

Work session: Called to order at 6:00 PM.

The board discussed the draft of the Comp Plan update. It was decided that we need to renumber the goal one strategies about personnel and volunteer management and add a paragraph about how the personnel Management is being addressed. (Done) The consensus was that the board meets for a special work session to continue to go through the update document and be sure that the update is ready for the September community meeting for public input. Bob and Arlo will set the date for another work session.

### General Session

1. Call to order by Arlo Fertig at 6:27 PM
2. Silent Roll call. Bob Metcalf absent. Sharon Walling, Candidate for board position and all staff present.
3. Pledge of Allegiance led by Arlo Fertig.
4. Acknowledgement of the agenda/public comments: no comment.
5. Minutes: Joel moved and Robert Ray seconded a motion to approve the minutes as presented. No discussion. Motion passed.
6. Financials: Mary Thorson presented her report. Bob Schulz explained that there is a very good possibility that we will be able to carry over around \$81K. The money comes from finishing the LPCC under budget and being frugal where the District spent money.
7. ED Report: Bob went over a list of items that have been contributed through grants and gifts. Sunriver Women's Club donated \$3K; the Partnership to End Poverty donated \$25K. The after School Community School programs have just secured another \$49K with the help of Bruce Abernethy and the LPRF has paid \$9800 to cover the summer school programs and busses/ Bob is continuing to work on funder reports back to grantors to do the required check-ins. He discussed the Sunriver Rotary and shots for tots being so successful that La Pine has caught up with inoculations required of students and youngsters... The UDRC has asked Bob to be the keynote speaker at their September 21<sup>st</sup> annual luncheon. He will use this as a platform for growing the parks district.. Bob informed the board that he has also been asked to become a Ford Foundation Ambassador in La Pine and will go through the training program in mid-May. Robert Ray and Bob have been touring the district lands to look at what needs to be done and determine river

access. He told the board about the 17 foot canoe that was donated to the LPRD by Howard Finck of the foundation. It will be used to teach children and adults how to use a canoe when he finds a certified instructor and we get the proper safety equipment in place. Bob reported that he has hired a new Adult Ed coordinator that will work to grow the program and develop classes for the Night classes. The laast point of the ED report was to develop a timeline that will become a roadmap for the board and at the same time develop a relationship with OFW. State lands personnel; and others who will help us set goals for taking on more river land and create some river bank stabilization. John mentioned a gentleman to meet and other discussion brought up possible contacts to begin to develop. Bob was also directed to pursue other grant possibilities for river access at our locales. (interpretive trails, bridges, trailhead info, adding markers along the Little Deschutes, portage maps, UDRC involvement, etc.)

8. Old Business:

- a. We discussed the upcoming board elections.
- b. \*Budget: Joel moved and Robert Ray seconded that we approve the FY2013-2014 Budget as recommended to the board by the budget committee. The budget committee held the required three meetings and the board had a chance to make recommendations and changes to the document before the board meeting. There was no discussion and the motion passed unanimously.
- c. Heritage Triangle park was discussed. John had asked how the decision was made about the Ford projects and wanted to clarify whether the board should have gone into executive committee meetings to determine whether the park district was incumbered by the Ford project. There was a brief discussion about the City taking the land from the library and the ford foundation going through the Library and the City to do these projects. John asked if we were responsible for the maintenance and how those costs were being addressed. The board directed Bob to clarify the situation and report his findings to the members.
- d. Foundation report: The foundation has forwarded \$9800 to the district to help with summer program and sports and scholarship aspects. The foundation also bought the matching freezer to the Ya Ya contribution of the new refrigerator.
- e. Sharon Walling explained that the Ya Yas will donate scholarships to women who want to go back to school for fall Adult Ed.

9. New Business

- a. Bob said that he was formulating a memo of understanding with COCC about how the LPRD will agree to pay for damage to computers in the new computer lab and establish an indemnity policy to care for the gifts from the college. Bob will sign for the District.
- b. At this time we still need a camp host and will talk to the past camp host as a possibility. There may be a reason to advertise again if it does not work out. Chuck Lee will help with the camp if we open without a host in place. Rosland

has scheduled a big clean-up day with CAG volunteers on May 19<sup>th</sup> at 10 AM. The construction update is that we will pour the floor in the shelter, but we will need to draw up engineering plans in order to proceed past the clean-up. The road into the new section will be barricaded so people cannot get to the new section of the camp until it is finished. Bob has continued the grant monies available until one year from now and he will work with contractors to do what he can to update the facilities as he gets engineering clarification about the roads, utilities and vault toilet that is scheduled to go into the campground. Bob is to find out if the City will pump the toilet during the summer. He thanked Vic Russell for his contribution. Now there will be a contractor's Construction Design plan so that the design build can take over the need for engineering plans. More to come later.

- c. Finley Butte Park: the people in Deschutes County are getting more and more excited about the possibilities of using the three ball fields at Finley Butte for Little League and other baseball activities. Vic Russell graded the fields so they can be used. The collaborative partners: Sunriver, Bend Park District and others are working together on the FB improvements.
  - d. The board addressed the Frontier Days proposal from Ann Gawith. After discussing the proposal, it was decided that the LPRD would partner in the event by sponsoring a part of the fee and asking that FD pay \$2000-(the same fee that was paid in 2012), But in addition, FD needs to get Rick Wirf over to examine the electric panels that are to be used at the Event and have Wirf determine load and safety for usage to be reported before the event takes place. They are to cover the costs of the electrical inspection and report to LPRD. The report needs to be back to the board by the June board meeting on June 11, 2013.
  - e. \* Property Agreement on land transfer: Robert moved and Arlo seconded that we sign the agreement with the Deschutes County Government to proceed with the survey on the new BLM lands. Motion carried. Bob will file the agreement before the next meeting.
  - f. Board members inquired if we should ask for Robert Metcalf's resignation. The Board was reminded that he wanted to finish out the term and that there is an active quorum without him in attendance. Matter was dropped.
  - g. Dan Varcoe forwarded a letter from the Newberry Eagle asking the board to continue to let them use the rental offices in the JCJ building in exchange for advertising in the Eagle. The board discussed that we would use the back rental money due and additional ads to equal the amount of monies due. The board approved the plan for the next six months and want to review it again in November 2013.
10. Adjournment: The meeting was adjourned at 7:50PM. The next meeting is scheduled for the 11<sup>th</sup> of June at 6 PM