

La Pine Park and Recreation District

Board Meeting Minutes

November 17th, 2015

Admin Offices LPCC

Work Session:

1. Call to order- Gary Gordon at 5:30 pm Joel is absent
2. Gary addressed the work session issues:
 - a. Index for the policy Binder was presented. The board will address #8 and then Gary will make the entire thing into a single document on a thumb drive
 - b. Investment Policy must do 3 things:
 - i. Liquidity
 - ii. Spread around between banks and financial institutions
 - iii. Get the best rate of return. The subject came up with the maturation of a three bank turnover on a cd from 2011 that will mature in April or so.
 - iv. Gary will use the SDAO language and Toby will address what fits our district for December meeting.
 - c. Tracy is addressing the need for public information request form. She had also been working up a checklist that will be used for audit and annual review.
 - d. Gary addressed the Comprehensive Plan that will be used during the board retreat on the 22 of Nov. All Board members have received the original document and the update in 2013. He handed out the retreat agenda
 - e. Gary announced that the budget committee appointments would be done according to law when we take up the meetings in the spring. Ashley Williams continues for two more years and all others will be new.
 - f. Easement lease with the COUNTY is ready and we will pay \$1.00 in perpetuity. Gary asks to be approved to be the signatory for the lease.

General Session:

1. Call to order at 6 PM by Gary
2. Quorum reached:
 - a. Gary Gordon, Chair
 - b. Toby Wilson, Vice Chair
 - c. Linda Vassalli
 - d. Tracy Ross
 - e. Joel Brader was absent.

Staff:

Mary Thorson, Bookkeeper

Chad Carpenter, Adult Ed Coordinator

Teri Myers, recorder/clerk

Guests: Tony Borba and Barbi Dunham

3. Tony led the Pledge of Allegiance
4. Minutes from October 13, 2015: Toby moved and Linda seconded that the minutes be approved with a change to 11-d to note the date of Nov 9th. Motion approved unanimously.
5. Financial: Mary presented her financial report. (we got \$89 K from the county on Nov 18)
The figures were approved by consensus.
6. Committee reports:
 - a. Skate: Scott will present at the retreat.
 - b. The Chamber board elections elected 2 board members and one resigned so they are working to appoint a new member to take the term in January.
 - c. Toby discussed the SCD process. He and Karen have done a list of priorities that show capacity building and they have listed goals. Now they are defining the legal language after defining how they fit the SCD application.
 - d. They (Karen and Toby) will look at the 20 year priorities and the ten year priorities and we have to get a landscape architect to give us a capital net worth of the priorities. Somethings can be done by us personally and we can also do a comparative study to determine costs. Gary noted that the Deschutes County Comp Plan has lots of info we can use. We will have to do two public hearings
 - e. Gary asks that we set the priorities at the retreat meeting.
 - f. LPRF Report: kitchen is in progress.
 - g. Grants: we are working on several, meeting with Bruce and nothing is new.
 - h. 150 Acres: Sunday at the retreat there will be a presentation from Tony Borba.
7. GM Report:
 - a. Chad went over the items on the report
8. Old Business:
 - a. Metal Detector Policy is moved to December agenda ****
9. New Business:
 - a. Linda moved and Tracy seconded that we sign the lease and Gary is the official signatory. Motion carried unanimously.
 - b. A new GED Coordinator is hired: Allan Flood
 - c. Linda Vassalli asked that we review Karen's Contract because it is overdue. Gary wants on the agenda in December****
10. Staff comments: none
11. Public Comments: None
12. Director Comments none
13. Chair Comments: Gary has been considering the bathroom at the park. He would like to figure out a way to have it open. If it takes electric locks or other considerations, he would like to find out how it can be open during the needed times- including weekends. Can we get TRT funds from the City to help cover the cost of Electronic locks. Wants on Dec agenda.****
14. Adjournment at 6:55 PM. Next meeting will be on Dec 15th and note: after the meeting there will be a short Christmas party to announce some awards for staff and also talk about 2016.

